



Epworth Old Rectory

Home of the Wesley Family

1 Rectory Street, Epworth, North Lincolnshire DN9 1HX
Telephone : 01427 872268 www.epwortholdrectory.org.uk
Registered Charity number: 1140335

School Visits Booking Form 2017

Name of School _____

Address _____

Phone Number _____ Email _____

Average age of pupils _____ Number of pupils _____

Contact Name _____

We invite a class of up to 30 children from years 4 or 5 to come for a full day (10am to 2.30pm) to take part in three activities in groups of 10 at a time. (More can be accommodated with prior notice). The activities can be tailored to your needs and you are welcome to visit us in advance. Please contact us to arrange this.

Main activities for all bookings:

- 1. Guided tour of the Old Rectory in question and answer style
- 2. Costumed experience of home schooling in Susanna's kitchen (KS2 literacy and history unit 18)

Please select one further activity from this list:

- 3. 'Plant detectives' in the Physic Garden (KS2 science 2b) – available from May to September
- 4. Shock pots and loving cups – learning their meaning and making your own (KS2 art 5b)
- 5. Learning about portraits and drawing a portrait of another pupil (KS2 art 3a)

Please indicate the activities you would like to book:

Activities 1, 2 and _____

PTO

Programme:	10.00am	Arrival and introduction
	10.30-11.30am	Activity A
	11.30-11.35am	Short Break (squash and biscuits provided)
	11.35am-12.35pm	Activity B
	12.35-1.15pm	Lunch – in garden if it is fine
	1.15-2.15pm	Activity C
	2.15-2.30pm	Conclusion and questions
	2.30pm	Departure

Picnic lunches can be eaten in the refectory or in the garden. A souvenir shop is available. Before you arrive, please ensure that the children have been divided into three groups (maximum of 10 children in each group).

Date of Visit _____ Number of Adults (at least 3) _____

Do any of the children in the group have special needs?

Yes How many? _____ No

If yes please ensure that they have all the support they need on the day of the visit

In this pack you will find the photography permission form. Please ensure this is completed and that staff are aware of any restrictions on photographs for any children in the group.

Cost £3.00 per child. 3 accompanying adults are free.

Additional adults £7.00 per person.

Fee to be paid in advance of the visit on receipt of our invoice.

Please make cheques payable to 'Epworth Old Rectory'.

Booking confirmed (Signed for Museum)

_____ Date _____

Booking Confirmed (Signed for School)

_____ Date _____



Please return this form to Epworth Old Rectory at least two weeks before the date of the proposed visit – a copy will be returned to the school



ACTIVITY ONE

Guided tour of the Old Rectory as house detectives



In groups of 10 pupils will be taken around the house by one of our expert guides. They will learn the story of the house and the Wesley family, with each group focussing on a particular character from the Wesley family. They will fill in a detective's log as they go. At the end of the tour they will compare notes with children who researched different family member from the other groups. Together they will make a case file on the whole family and solve the case of who lived in the house.

This will help them to understand

- The way that museums work
- How collections are cared for
- How stories can be expressed through objects, pictures and furniture
- The importance of the early upbringing of the Wesley family on their later lives
- An experience of being inside an early eighteenth century home and the discovery of differences between this house and modern homes

ACTIVITY TWO

Costumed experience of home schooling in Susanna Wesley's kitchen (KS2 literacy and history unit 18)



A group of 10 pupils will be helped to imagine they are travelling back through 300 years of history as they meet Susanna Wesley.

She will be in eighteenth century costume and will explain to the children how she ran a school for her 10 children in the kitchen.

She will ask them to put on appropriate clothes for her school (costumes are all provided), and they will learn:

- Elements of literacy and language though copying the ancient Greek alphabet and considering some words - using a slate
- Copying John Wesley's handwriting using a quill pen on parchment
- Elements of geography though considering an eighteenth century map of the world compared to a modern one.
- They will also discover a great deal about the way that Susanna Wesley brought up her children, and the norms of education for the period.

ACTIVITY THREE
'Plant detectives' in the Physic Garden
(KS2 science 2b)

Available from May to September



In the Summer months we can offer an activity allowing a group of 10 pupils to explore the John Wesley Physic Garden.

They will be taken to the garden and will learn about herbal remedies and how poorer people in the eighteenth century often had no access to medical care. John Wesley tried to offer home-spun cures in his book 'Primitive Physic'. Many of the plants he used are growing in our garden.

- Pupils will be given a sheet and asked to find certain plants, draw them, describe them and think about how they would have been used.
- The group will then return indoors to learn about and make a comfrey poultice (involving hands-on use of a pestle and mortar).

ACTIVITY FOUR
Shock pots and loving cups
(KS2 art 5b)



A group of 10 pupils will be taken to one of the rooms in the Old Rectory specifically to look at the shock pots and the loving cup. They will be allowed to handle a replica shock pot. They will learn why the pots were made. They will also be taught about the 'love feasts' of early Methodists and how a double handled loving cup was used to share water.

They will then have the chance to make their own loving cup or shock pot in clay. Schools will be given the pots to take away at the end of the day.

They will learn:

- How to handle precious objects
- How 'insects' were made within a tankard to shock people out of drinking too much, or as a joke.
- Why loving cups were made and how they were used.
- Craft skills with pottery
- Their own individual response through creating their own pot.

ACTIVITY FIVE
Learning about portraits
(KS2 art 3a)



A group of 10 pupils will be taken to look at several portraits of John and Charles Wesley and will learn why certain symbols and clothing are used in them. They will consider the expressions on faces and try to understand what the artist was trying to express. They will answer questions on sheets about each portrait while they are looking at them. Then in pairs they will interview each other, and discover each child's hobbies, interests, pets, and how they might like to be remembered. They will then draw a portrait of each other incorporating those elements.

They will learn :

- How artists can communicate
- The meaning of symbols
- The characters of John and Charles Wesley and elements of their history
- How to listen carefully to another child
- How to understand more about each other than just the physical appearance
- How to translate a conversation into symbols and images.

EPWORTH OLD RECTORY - PERMISSION TO USE PHOTOGRAPHS

At Epworth Old Rectory we take the issue of child safety very seriously, and this includes the use of images of children. We occasionally include images of children in publications and on our website, but we have a duty of care which means that children must remain unidentifiable.

We ask that parents consent to the Old Rectory taking and using photographs and images of their children. Any use of images at Epworth Old Rectory is underpinned by our Safeguarding policy. We will never include the full name of a child alongside an image.

This form is for use by a School. Those responsible for arranging a school visit to Epworth Old Rectory please complete, sign and return this form to :
The Manager, Epworth Old Rectory, 1 Rectory Street, Epworth DN9 1HX.

I consent to photographs and digital images of the children from the school named below, appearing in Epworth Old Rectory printed publications or websites. I also acknowledge that the images may also be used in and distributed using other media, such as CD-ROM.

If the school does not have consent for particular children in a group to be photographed they must make this clear to staff at Epworth Old Rectory and ensure that the children are not included within any photographs.

Name of School: _____ Name of Group Leader: _____

Address and phone number of the school : _____

Signature: _____ Date: _____

Date of the planned visit : _____

Queries regarding this form should be addressed to The Manager, Epworth Old Rectory, 1 Rectory Street, Epworth DN9 1HX, telephone : 01427 872268



EPWORTH OLD RECTORY

RISK ASSESSMENT FOR EDUCATIONAL VISITS



Epworth Old Rectory is over three hundred years old. Risks to visitors have been minimised **but it is essential for organisers to make a preliminary visit to the site to complete their own risk assessment for their specific group.**

Prior to your visit, please inform museum staff of any individuals with special requirements.

School staff are responsible for the safe-keeping of inhalers or pupils' medication during the visit.

A copy of this notice should be given to each adult accompanying you on this visit.

Museum staff and/or volunteers will instruct the group on fire procedure at each museum.

Please brief both adults and pupils about the aims of your visit.

CODE OF BEHAVIOUR

- Group leaders will be responsible for the supervision of the group at all times.
- Pupils with statements of SEN, who need extra support, should have that support during the visit. The support staff should not be counted as part of the general ratios.
- All visitors will follow instructions or advice given by museum staff and volunteers.
- For some of the visit, pupils will be in 'role'. Therefore we request that there is no eating, drinking or use of mobile phones or cameras during the visit, except at allocated times and places.
- No running within the house or in the Physic Garden.

- Group leaders to be aware of any allergies or particular medical needs among the group, and to be prepared for any issues arising from these.
- Group leaders to remain with their groups throughout the visit.
- All are asked to move around the house and grounds carefully, and to take extra care over uneven ground, on the staircases and where floors are of different heights within the house.
- Emergency First Aid for the pupils is the responsibility of the group leaders.
- On occasions, a photographer may be present during your visit. Please sign the *Permission to Use Photographs* form if you have no objections, and inform museum staff when you arrive if there are any children whose families have not given consent for them to be photographed.

RISK ASSESSMENT FOR ACTIVITIES DURING EDUCATIONAL VISIT

School staff are responsible for the safe-keeping of any medication which may be required by pupils during visit.

AREA	ACTIVITIES	RISKS	ACTIONS TAKEN TO MINIMISE RISKS
Whole house	Guided tour with questions and answers	Changes in floor level are a trip hazard. Steep back stairs. Beam in Jeffrey's Chamber is a trip hazard. Period room rugs can slide on the floor.	Hazard tape defines changes in level. All will be asked to use the bridge over the beam in Jeffrey's Chamber. Pupils will be warned to tread carefully in Period Room

Refectory	Pottery	Pottery tools could cause harm. Hygiene with use of clay.	Supervision and warnings with use of tools. Surfaces to be cleaned before and after all activities. Pupils to be spaced sensibly apart during pottery activity. No food to be eaten during activities. School staff to be aware of allergies and take action to prevent pupils with allergies from handling the comfrey. Supervision of drawing activities. Supervision of lunch time
	Portraits	Pencils.	
	Making comfrey poultice	Pestle and mortar and mixing of comfrey. Possible allergy issues.	
	Lunch area	Lunch-time general issues with food and drink	
Keel Room	Considering portraits	Safety of historic objects - chances of knocking into furniture. Use of clipboards and pencils	For all conversations, pupils will be seated on the floor. Supervision.
	Shock pots / Loving cups	Handling a replica pot	Conversation about the need for care when handling objects

Susanna's Kitchen	Home schooling experience in costume. Copying handwriting on parchment with 'quill', writing Greek letters on slates with slate pencil. Considering large 18 th century map and modern map. Sitting on benches at kitchen table.	Getting into costume - tangling hazards. Sharp pencils and quills	Additional volunteers to help pupils get into costume (all worn over school uniforms). Supervision in use of slate pencils and quills
Physic Garden	Plant detectives - finding particular plants and describing them	Allergies Hay fever Falling on uneven ground Sunburn in Summer	School staff to be prepared for allergy issues and prevent pupils from involvement where necessary. Supervision School to ensure pupils are adequately protected from the sun
Main lawns, butterfly border and orchard	Free time during lunch break	Falling Being snagged by bushes Insect bites Hay fever	Supervision School to be aware of allergy issues